

**Most Urgent**



No. SO (R&E) 6-2/2019-Rice  
**GOVERNMENT OF THE PUNJAB**  
**AGRICULTURE DEPARTMENT**  
Email: [section.re@gmail.com](mailto:section.re@gmail.com)

Dated Lahore, the 02.09.2021

To

1. The Secretary, Government of the Punjab, Transport Department.
2. The Secretary, Government of the Punjab, Communication & Works Department.
3. The Secretary, Government of the Punjab, Cooperatives Department.
4. The Secretary, Government of the Punjab, Environment Protection Department.
5. The Secretary, Government of the Punjab, Energy Department.
6. The Secretary, Government of the Punjab, Excise & Taxation Department.
7. The Secretary, Government of the Punjab, Finance Department.
8. The Secretary, Government of the Punjab, Food Department.
9. The Secretary, Government of the Punjab, Forestry, Wildlife & Fisheries Department.
10. The Secretary, Government of the Punjab, Labor & Human Resource Department.
11. The Secretary, Government of the Punjab, Higher Education Department.
12. The Secretary, Government of the Punjab, Home Department.
13. The Secretary, Government of the Punjab, Primary & Secondary Healthcare Department.
14. The Secretary, Government of the Punjab, Specialized Healthcare & Medical Education Department.
15. The Secretary, Government of the Punjab, Housing & Urban Development Department.
16. The Secretary, Government of the Punjab, Human Rights & Minorities Affairs Department.
17. The Secretary, Government of the Punjab, Industries, Commerce & Investment Department.
18. The Secretary, Government of the Punjab, Information, Culture & Youth Affairs Department.
19. The Secretary, Government of the Punjab, Irrigation Department.
20. The Secretary, Government of the Punjab, Women Development Department.
21. The Secretary, Government of the Punjab, Law & Parliamentary Affairs Department.
22. The Secretary, Government of the Punjab, Literacy & Non-Formal Basic Education Department.

23. The Secretary, Government of the Punjab, Livestock & Dairy Development Department.
24. The Secretary, Government of the Punjab, Local Government & Community Development Department.
25. The Secretary, Government of the Punjab, Management & Professional Development Department.
26. The Secretary, Government of the Punjab, Mines & Minerals Department.
27. The Secretary, Government of the Punjab, Planning & Development Department.
28. The Secretary, Government of the Punjab, Population Welfare Department.
29. The Secretary, Government of the Punjab, Public Prosecution Department.
30. The Secretary, Government of the Punjab, Zakat & Ushr Department.
31. The Secretary, Government of the Punjab, Auqaf & Religious Affairs Department.
32. The Secretary (Services), Government of the Punjab, Services & General Administration Department.
33. The Secretary (I&C), Government of the Punjab, Services & General Administration Department.
34. The Secretary (Regulations)/D.G.(O&M), Government of the Punjab, Services & General Administration Department
35. The Secretary (Archives), Government of the Punjab, Services & General Administration Department.
36. The Secretary, Government of the Punjab, School Education Department.
37. The Secretary, Government of the Punjab, Social Welfare & Bait-ul-Maal Department.
38. The Secretary, Government of the Punjab, Special Education Department.
39. The Secretary, Government of the Punjab, Technical Training Education & Vocational Training Department.

Subject: **RECRUITMENT AGAINST THE POST OF PROJECT DIRECTOR, UNDER THE DEVELOPMENT PROJECTS “NATIONAL PROGRAMME FOR ENHANCING PROFITABILITY THROUGH INCREASING PRODUCTIVITY OF RICE” & “NATIONAL PROGRAMME FOR ENHANCING PROFITABILITY THROUGH INCREASING PRODUCTIVITY OF SUGARCANE**

I am directed to refer to the subject noted above and to state that Government of the Punjab has approved the subject development projects. One each post of Project Director, BPS-19 of these projects are required to be filled-in by selection from amongst the officers working under Punjab Government on competitive basis. The job description, qualification/eligibility criteria of the post is **enclosed** alongwith application form which can also be downloaded from

[www.agripunjab.gov.pk](http://www.agripunjab.gov.pk). The cutoff date for submission of applications is **7<sup>th</sup> October, 2021**.

2. You are requested to kindly circulate the above post of Project Director in all departments working under your Administrative control and furnish applications of willing candidates by **07.10.2021** positively.

**(FAKHAR IQBAL)**  
**SECTION OFFICER (R&E)**

Phone # +92 42 99210508

**NO. & DATE EVEN**

A copy is forwarded for information and similar necessary action to the:-

1. Chief Scientist Agriculture (Research), AARI, Faisalabad.
2. Director General Agriculture (Water Management), Punjab, Lahore.
3. Director General Agriculture (Field), Punjab, Lahore.
4. Director General Agriculture (Extension & AR), Punjab, Lahore.
5. Director General, Pest Warning & Quality Control of Pesticides, Punjab, Lahore.
6. Director General, Soil Survey of Punjab, Lahore.
7. Chief, Planning & Evaluation Cell, Agriculture Department, Lahore.
8. Chief Coordinator, Regional Agri. Economic Dev. Centre, Vehari.
9. Director, Market Committees Provincial Fund Board, Lahore.
10. Director of Agriculture, Crop Reporting Service, Punjab, Lahore.
11. Director of Agriculture (Economics & Marketing), Punjab, Lahore.
12. Director of Agriculture (Information), Punjab, Lahore.
13. Director Floriculture (T&R), Punjab, Lahore.
14. Director, Punjab Institute of Agriculture Marketing (PIAM), 21-Davis Road, Lahore.
15. Chief, WTO/China Pakistan Economic Corridor, 21-Davis Road, Lahore.

**(FAKHAR IQBAL)**  
**SECTION OFFICER (R&E)**

Phone # +92 42 99210508

**NO. & DATE EVEN**

A copy is forwarded to the Director of Agriculture (Information), Punjab, Lahore with the request to upload this letter, eligibility criteria and application form on the official website of this department.

**(FAKHAR IQBAL)**  
**SECTION OFFICER (R&E)**

Phone # +92 42 99210508

**GOVERNMENT OF THE PUNJAB  
AGRICULTURE DEPARTMENT**

**National Programme for Enhancing Profitability through Increasing  
Productivity of Rice**

**One post of Project Director, BPS-19**

**Qualification:**

M.Sc. (Hons.) Degree in Agriculture

**Experience:**

- Minimum 20 years including 10 years on supervisory position.
- Expertise in HR/Admin. Procurement and Financial flows.
- Basic knowledge of Government laws/ rules and procedures.
- Experience in project planning, project execution. Field monitoring and project report writing.

**Job Description:**

- Responsible for Implementation of project through field staff of Extension & AR Wing.
- Responsible for all procurements to be made in the project.
- Provide leadership to the project having focus on the improvement of service delivery on Extension activities to the farmers at their door step through modern technology.
- To guide the farmers for the increase of crop production by adopting latest technology/techniques of domestic and international research.
- Coordinate with District entities of Agriculture Extension and Research Wings and other stakeholders to ensure the implementation of the project as per Implementation plan of the PC-I.
- Ensure quality and substance of periodic monitoring and evaluation requirements.
- Responsible to prepare action plan for the implementation of the project as per TORs.
- Responsible to prepare physical and financial achievements on fortnightly monthly, quarterly and annual basis and will present as and when required by the higher authorities for inspection and verification.
- Ensure timely submission of demand of funds, re-appropriation, excess and surrender as per budget schedule and requirement of the department.
- After the completion of the project he will submit PC-IV as well as complete project report in the shape of a booklet covering all events including financial activities for third party evaluation / P&D evaluation.
- Any other duties assigned by higher ups.

**Mode of Recruitment**

From officers working under Punjab Government on competitive basis.

## **National Programme for Enhancing Profitability through Increasing Productivity of Sugarcane**

### **One post of Project Director, BPS-19**

#### **Qualification:**

- Master Degree in Agriculture Sciences.

#### **Experience:**

- Minimum 20 Years including 10 years on supervisory position.
- Expertise in HR/Admin. Procurement and Financial flows.
- Basic knowledge of Government laws/ rules and procedures.
- Experience in project planning, project execution. Field monitoring and project report writing.

#### **Job Description:**

- Responsible for implementation of project through Project Directorate and field staff of Extension Wing.
- Responsible for all procurements to be made in the project
- Provide leadership to the project having focus on the improvement of service delivery on Extension activities to the farmers at their door step through modern technology.
- To guide the farmers for the increase of crop production by adopting latest technology/techniques of domestic and international research.
- Coordinate with District entities of Agriculture Extension and Research Wings and other stakeholders to ensure the implementation of the project as per Implementation plan of the PC-I.
- Ensure quality and substance of periodic monitoring and evaluation requirements.
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- Responsible to prepare physical and financial achievements on fortnightly monthly, quarterly and annual basis and will present as and when required by the higher authorities for inspection and verification.
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- Any other duties assigned by Higher ups.

#### **Mode of Recruitment**

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