

Invitation for Bids

National Competitive Bidding

Ref: Dir (FB)-23/90

Dated: 19th January, 2021

Agricultural Marketing Development Fund has earmarked budget towards the cost of "STATIONERY ITEMS". It is intended that part of the proceeds of this budget will be applied to eligible payments for supply of following item:

Lot No. 1 Stationery Items

Sr. No.	Item	Quantity	Estimated Cost	Bid Security (%)	Bid Security (PKR)
1	Paper Ream A4 size	150.00 (Qty)	500000.00	5.00	25000.00
2	Paper Ream Legal Size	10.00 (Qty)			
3	Paper Ream Noting Sheet	10.00 (Qty)			
4	Stapler Pin 24/6	50.00 (Qty)			
5	Stapler Machine Medium	20.00 (Qty)			
6	Stapler Machine Heavy Duty	5.00 (Qty)			
7	Ball Point	700.00 (Qty)			
8	Gel Pen	240.00 (Qty)			
9	Permanent Marker	20.00 (Qty)			
10	Highlighter	20.00 (Qty)			

Sr. No.	Item	Quantity	Estimated Cost	Bid Security (%)	Bid Security (PKR)
11	White Fluid Pen	30.00 (Qty)			
12	File Laces Small	200.00 (Qty)			
13	File Cover Hard	1000.00 (Qty)			
14	File Cover Soft	5000.00 (Qty)			
15	Gum Stick	30.00 (Qty)			
16	Table Pen	10.00 (Qty)			
17	Table Set Marble	5.00 (Qty)			
18	Inkpot	12.00 (Qty)			
19	Lead Pencil	12.00 (dozen)			
20	Eraser	1.00 (Qty)			
21	Sharpener	1.00 (Qty)			
22	Punch Machine	12.00 (Qty)			
23	Punch Machine Double	12.00 (Qty)			
24	Paper Clipper	10.00 (Qty)			
25	Stapler pin Remover	12.00 (Qty)			
26	Paper Cutter	10.00 (Qty)			

Sr. No.	Item	Quantity	Estimated Cost	Bid Security (%)	Bid Security (PKR)
27	Scissor	30.00 (Qty)			
28	Awl	12.00 (Qty)			
29	USB 32 Gb	24.00 (Qty)			
30	Calculator	10.00 (Qty)			
31	Stamp Pad	24.00 (Qty)			
32	Duster	100.00 (Qty)			
33	Scotch Tape	12.00 (Qty)			
34	Ruler Steel	12.00 (Qty)			
35	Envelope	4000.00 (Qty)			
36	Printer Toner	15.00 (Qty)			
37	Attendance Register	2.00 (Qty)			
38	Diary/Dispatch Register	2.00 (Qty)			
39	Peon Book	12.00 (Qty)			
40	Stock Register	2.00 (Qty)			

1. **Agricultural Marketing Development Fund**, invites sealed bids for the supply of above mentioned item from General Order Suppliers.
2. Bidding shall be conducted through Open Competitive Bidding **Single Stage-One Envelop**

procedure as specified in the Punjab Procurement Rules-2014 (as amended to date) and is open to all eligible bidders as defined in the bidding document.

3. Interested eligible bidders may obtain bidding documents **IMMEDIATELY** from **o/o Director Agricultural Marketing Development Fund, Agriculture House, 21-Davis Road, Lahore, Distt. Lahore** during office hours after payment of PKR 500.00/ -.
4. Sealed Bids must be delivered to the above office **on or before Tuesday, 9th February, 2021 11:00 AM. Proposals** must be accompanied by a **Bid Security as mentioned above** in the form of **Demand Draft or Pay Order** duly issued from a Scheduled Bank of Pakistan.
5. **Bids will be opened on Tuesday, 9th February, 2021 11:30 AM in the presence of bidders or their representatives at o/o Director Agricultural Marketing Development Fund, Agriculture House, 21-Davis Road, Lahore, Distt. Lahore** If bid closing/opening date falls on local/national holiday, the date of bid closing/opening shall be the next working day on the same time and venue.
6. The bidders are required to give their **best and final prices** (inclusive of all applicable Taxes) as no negotiations are expected.
7. Bids not complying with the requirements shall be rejected being non-responsive. Alternate proposals and / or conditional bids shall be considered non-responsive.
8. Taxes will be deducted as per applicable government rules. NTN and Sales Tax registration certificates must be provided with the Bid.
9. Bids which are incomplete, not sealed, not signed and / or not stamped, late or submitted by other than specified mode will be rejected.
10. The contract shall be awarded to the lowest evaluated bidder **For Lot as a Whole.**
11. This advertisement and bidding documents are also available on <http://www.agripunjab.gov.pk> and <https://www.ppra.punjab.gov.pk>
12. For obtaining any further information or clarifications, please contact the person named below:

Agricultural Marketing Development Fund,
o/o Director Agricultural Marketing Development Fund, Agriculture House, 21-
Davis Road, Lahore, Distt. Lahore
Ph: 92 42 9920 0701,

Email: director.mcpfb@gmail.com

